

Constitution and By-Laws

For



The Association of American
Hockey League Booster Clubs

AAHLBC

Revised : September 2018

The Association of American Hockey League Booster Clubs

Constitution

Article I - Name

The name of the organization will be known as the Association of American Hockey League Booster Clubs. It will be referred to herein as the AAHLBC.

Article II - Purpose

Section 1. The purpose of this organization will be:

- a. To promote better understanding between Booster Clubs and the American Hockey League Organization.
- b. To Compare and attempt to alleviate problems confronting each individual Booster Club.
- c. To act as a social organization for Booster Club members.

Article III - Membership

Section 1. Membership is open to one (1) Booster Club representing each American Hockey League franchise, any former American Hockey League franchise which has an active Booster Club, or any awarded American Hockey League franchise that has formed a Booster Club.

Article IV - Finance

Section 1. Each member Booster Club will pay an annual fee of \$15.00 in US currency.

Section 2. Any Booster Club that fails to pay their annual fee for two (2) consecutive years will be notified by the Treasurer in the form of a registered letter. The Club will have 30 days to respondwith their fee. If no response is received, said Booster Club will not be recognized as a member of the AAHLBC.

Article V - Officers

Section 1. Officers of the Convention will consist of a President, Vice President, Secretary, Treasurerand Convention Chairman.

Section 2. There will be an Executive Board consisting of the Convention Officers and either the President and Vice President of each participatingBooster Club or up to two chosen members of each participating Booster Club.

Article VI - Meetings

Section 1. A meeting of the AAHLBC will be held annually on the Friday, Saturday and Sunday immediately following Labor Day.

Article VII - Amendments

Section 1. This Constitution may be amended at the annual meeting of the AAHLBC by one vote per Booster Club

The Association of American Hockey League Booster Clubs

By Laws

Article I - Name and Purpose

- Section 1. The Association existing under these Bylaws is to be known as the Association of American Hockey League Booster Clubs (AAHLBC).
- Section 2. The purpose of this association is set forth in the Constitution under Article 11, Section 1.

Article II - Order Of Business

- Section 1. The order of business for meetings will be as follows:
- a. The Convention Chairman calls the meeting to order and introduces the President.
 - b. Reading of the minutes from the previous Executive Board meeting or General Membership meeting.
 - c. Treasurer's report.
 - d. Reading of correspondence.
 - e. Introduction of guests
 - f. Committee reports.
 - g. Roll call of all Clubs.
 - h. Annual Report from the Philadelphia Firebird's Booster Club.
 - i. Unfinished business.
 - j. New business.
 - k. Collection of money to be given to a charity selected by the host Club and sale of 50/50 raffle tickets.
 - l. Announcement of information relevant to next years Convention.
 - m. Adjournment.

Article III - Meetings

- Section 1. A meeting of the Association will be held on an annual basis on the Friday, Saturday and Sunday immediately following Labor Day.

Article IV- Finances

- Section 1. An annual fee of \$15.00 per member Booster Club, in US currency, is due and payable to the AAHLBC Treasury at the Convention for the upcoming year.

Article V - Officers

- Section 1. The officers of the AAHLBC will be elected by only one vote per Booster Club.
- Section 2. The officers will be elected to a term of two (2) years not to exceed two consecutive terms (4 years) in the same position.
- Section 3. Vacancies occurring in any of these offices, except for the office of President, between election years will be filled by appointments made by the Executive Board.
- Section 4. In the event a vacancy occurs in the office of President, the Vice President will assume the duties of the President and the executive board will appoint an acting Vice President.
- Section 5. Any officer not present at the yearly meeting of the Convention will give, in writing, a legitimate reason for their absence, or will be removed from the office and the office considered vacant.

Article VI - Duties of Officers

- Section 1. **President**
- a. The President will preside at all meetings of the AAHLBC, appoint all committees, not otherwise ordered, and transact other business that the organization may direct. The President will see that the laws laid down by these Bylaws are enforced.
 - b. In the absence of the President, the Vice President will preside; in the absence of both the President and Vice President, the Secretary will preside.
 - c. The President will be an ex-officio member of all committees and will be responsible for their actions.
 - d. The President will be a signer on the Association's bank account and will receive monthly statements from the bank to review the AAHLBC's finances. The President's signature will not be required on the checks.
- Section 2. **Vice President**
- a. The Vice President, in the absence of the President, will assume all duties related to the office of President.
 - b. The Vice President will be in charge of counting ballots for all elections of officers.
 - c. The Vice President will recognize any convention attendees who were presented member of the year awards by their clubs and will present a donation in memory of Jack Schott to the charity of the Schott family's choice and recognize that Jack Schott best exemplified the spirit of the AAHLBC.
- Section 3. **Secretary**
- a. The Secretary will keep true and accurate account and record of the proceedings of each meeting.
 - b. In the absence of both the President and Vice President, the Secretary will assume the duties of the aforementioned officers.

- c. The Secretary will mail a copy of the minutes from the most recent Convention to the President of each member Booster Club and to the office of the American Hockey League by January 31st

Section 4. **Treasurer**

- a. The Treasurer, a bonded position, will have charge of all finances, will keep a complete record of all income and expenditures, and will report annually, to the membership, the state of those finances.
- b. The Treasurer will deposit all funds received in an established account at the Bank of America under the aforementioned AAHLBC name. In order to maintain continuity, anyone wishing to hold this office must have a Bank of America branch located in their area. The bank account will not be moved from bank to bank.
- c. The Treasurer will deposit all payments due from individual Booster Clubs for attendance of the annual convention by their members. All payments will be in the form of a check or money order made payable to the AAHLBC, in the host club's currency. This is important to avoid check issues when making deposits.
- d. The Treasurer will disburse all expenditures authorized by the Executive Board.
- e. The Treasurer will notify and collect from each participating Booster Club the annual fee of \$15.00 due and payable in US currency to the AAHLBC treasury at the current convention to cover dues for the upcoming year.
- f. The Treasurer will make available all financial records, subject to a yearly audit by an outside auditor. Said auditors fees will be paid for by the AAHLBC. In lieu of an outside auditor, three members selected by the President can audit the books and report the findings to the Executive Board meeting. They should be one member of the Executive Board and two general members, one American and one Canadian. This audit will take place on Friday prior to the Executive Board meeting.
- g. A non-refundable deposit, in the host club's currency, for each member attending convention, must be received by the Treasurer no later than the due date determined by the Convention Chairman.
- h. The final payment in the host club's currency, for each member attending convention, must be received by the Treasurer no later than the due date determined by the Convention Chairman.
- i. Upon request of the Convention Chairman, the Treasurer will send a deposit to the Convention hotel/banquet facility.

Section 5. **Convention Chairman**

- a. The Convention Chairman will open all meetings and introduce the President.
- b. The Convention Chairman will contact each Booster Club to ascertain if they are able to host the annual convention. Order of hosting will be alphabetical for Booster Clubs that were members of the AHLBCC as of 1985. Those clubs that came into the league after that date will have the opportunity to host the convention in the order of their entry into the AHL.
- c. The Convention Chairman will select a site, make the necessary reservations for the annual meeting and notify each club.

- d. The Convention Chairman will notify all clubs that payment for the annual convention should be in the form of a check or money order made payable to the MHLBC, in the host club's currency, and should be sent to the Treasurer. The Chairman will also notify each club that a rooming list must be submitted to both the Chairman and the Treasurer at the time of payment.
- e. The Convention Chairman will have the authority to appoint any committee he/she feels necessary as it relates to the arrangements for the convention.
- f. The Convention Chairman will notify all club's that in the event someone cancels their reservation, after August 1st, their money will not be refunded. In the case of an illness or death, a partial or full refund minus the non-refundable deposit will be made at the discretion of the Executive Board.
- g. All publicity will be handled by the Convention Chairman.
- h. The Convention Chairman will be a signer on the MHLBC bank account and will have the ability to request bank statements for the purpose of monitoring MHLBC funds. The signature of the Chairman will not be required on checks.

Section 6. The Executive Board

- a. The Executive Board will consist of the Convention Officers and either the President and Vice President of each participating Booster Club or up to two chosen members of each participating Booster Club.
- b. The Executive Board will conduct a meeting preceding the general meeting.
- c. All bills will be presented to the Executive Board for approval.
- d. The Executive Board will propose a slate of candidates for office.

Article VII - Nomination and Election of Officers

Section 1. Nomination of Officers

- a. The Nomination of officers will be held every two years at the annual meeting of the Association. A proposed slate of candidates will be developed from Executive Board nominations and nominations from the floor that are made at the general meeting.
- b. In non-election years, the President will request that anyone who wishes to run for office can have two members of their club nominate them. They should submit their intent to run in writing to the Secretary by the end of April and prior to next year's convention. This letter should be signed by the candidate and the two nominating members. Persons who do this will automatically be placed on the ballot. Members wishing to hold office must be present at the annual convention.
- c. Candidates for office must be an active member and in good standing with their participating Booster Club.
- d. All nominated candidates must be present at the general meeting of the Association.
- e. Those candidates who are nominated at the Executive Board meeting are to make themselves available to the members attending convention the night before the election so that everyone could be afforded the opportunity to meet and get acquainted with those that might be elected to office and oversee the Convention.

Section 2. Election of Officers

- a. The election of officers will be held every two years at the general meeting of the convention.
- b. The officers will be elected by a majority vote based on one vote per booster club in attendance at the convention.
- c. The elections will be made by ballot.

Article VIII - Amending the By-Laws

Section 1. With the exception of this major revision of 2006 for the purpose of reorganizing the AAHLBC with the intent of moving forward in an expeditious manner, amendment of the By-laws must be proposed by a member of the Executive Board in writing to the Secretary no later than April 30th. The Secretary will notify each member club that this proposal will be voted on at the Executive Board meeting preceding the general meeting. If approved by the Executive Board, it will then be presented to and voted on at the general meeting. If approved, the change will take effect immediately.

Article IX - Attendance at the General Meetings

Section 1. Attendance at the general meeting will be limited to the members of the individual Booster Clubs, which are members of this organization. Non-Booster Club members, in attendance for Convention, must be invited in writing by the Association officers.

Article X - Charity

Section 1. If the Treasury is above \$2000.00; the AAHLBC will put in the difference between the funds raised for the host club's selected charity and \$500.00 to make the donation to the charity a minimum of \$500.

Article XI - Booster Club of the Year Award

Section 1. It is the opinion of the AAHLBC that each and every club does so much to promote hockey and good will in their own way; and that each and every club has circumstances that dictate their ability to accomplish the goal of promoting hockey and good will; and that it is in the best interest of the AAHLBC to recognize all of our efforts collectively as a whole; therefore the AAHLBC will make an annual donation based on the financial ability of the AAHLBC to the host club's charity in the name of Mr. Joe Tiege and all of the clubs that comprise the AAHLBC in lieu of recognizing just one club for their efforts. A commemorative plaque will be presented along with a check as a lasting memorial to the efforts and commitments of Joe Tiege and all of the AAHLBC members. Our intent is not to single out one club for their efforts but to collectively show the dedication that all of our clubs and members show and to promote charity and good will. The current Booster Club of the Year plaque will be given to the American Hockey League for placement in the Hockey Hall of Fame along with all other AHL memorabilia. In lieu of two minute presentations, clubs can, if they wish, submit a one page report by August 1st, stating any fund raising, player assistance or community service ideas they've done in the past year. These reports will be compiled, copied and presented to each club's representative attending the executive board meeting on Friday evening. Copies will also be mailed to member club's that were not represented at convention.

Article XII - Booster Club Member of the Year Award

Section 1. It is the opinion of the AAHLBC that members who were nominated in the past to receive the Jack Schott Memorial Booster of the Year were all deserving of this award and that to single one out was not in the best interest of the collective goal of the AAHLBC and its members. The AAHLBC has decided to continue to remember the dedication and gentlemanly good will of Mr. Jack Schott by presenting an annual donation of at least \$100 to a charity chosen by the Schott family. We wish to continue Mr. Schott's memory by demonstrating our collective generosity rather than single out one of our own for an individual award. Members attending convention that were honored by their own clubs by being named booster of the year will be collectively recognized by the AAHLBC during the Saturday evening dinner. Clubs will be responsible for making the convention chairman aware of the names of these persons. It is this philosophy of togetherness and unity that the AAHLBC wishes to promote. We are all dedicated to promoting the sport of hockey, showing good will and sportsmanship and we should act as one body to collectively promote these values.

Article XIII - Hospitality Room Alcohol Consumption and Code of Conduct

Section 1. The minimum age to consume any alcoholic beverages in hospitality rooms at the annual convention will be the minimum drinking age of the state or country hosting the convention. Persons under age may visit the hospitality room to socialize, however it is up to each club to monitor and enforce anyone under the appropriate drinking age and prevent them from consuming alcohol. If an under age person is caught consuming alcoholic beverages, they will not be allowed to attend future conventions. Also, anyone acting in a belligerent or obnoxious manner may be banned from attending future conventions based on a review of the actions in question and a simple majority vote of the members of the executive board.

Article XIV – Children Attending Convention

Section 1. Children are welcome to attend convention. Children under the age of 18 may stay in their parents' room for no additional room cost. If the parents wish to have their children attend and eat at all convention meals (Friday Dinner, Saturday Breakfast, Saturday Dinner, Sunday Breakfast) there will be additional costs. The only options are all meals or no meals. Meal costs will be as follows: Children 3 and under, no charge for meals. Children age 4 to 12 will pay ½ the food cost of adult meals keeping in mind that all meal costs include state tax and hotel gratuity. Special food requests for children can be made but are not guaranteed. Children age 13 to 18 will pay the full cost of food for the event. While we want children to have a good time, our convention is more of an adult event. Children under 12 will be asked to leave Friday night as soon as dancing begins. Because alcohol is present in hospitality rooms. No one under the legal drinking age of the state or province hosting convention will be permitted without a parent or guardian (approved in writing) being present. Children under 12 will be allowed in hospitality rooms until 9 PM. Children 12 to 18 will be allowed in hospitality rooms until 11 PM. At anytime during the convention if a minor is creating a distraction or interfering with hotel or convention staff, the parents will be asked to remove the minor from the room. Parents are responsible for the conduct of their children at all times and out of respect to fellow convention attendees, convention guests, guest speakers and hotel staff, see that the rules are followed.